

28 October 2014

Dear FP&M SETA Stakeholder

REQUEST FOR INFORMATION OF LEARNERS AND APPRENTICES/ARTISANS IN YOUR WORKPLACE THAT ARE FUNDED BY YOUR ORGANISATION

The FP&M SETA is requesting you to supply us with information of all learners (for learnerships, skills programmes, work integrated learning programmes, etc.) and apprentices/artisans (including those trades /programmes that are not within the FP&M SETA scope) that are currently registered and are funded by your organisation and have not been reported to the FP&M SETA.

The information should be in the following format:

Company Name	Name	Surname	ID Number	Trade / Learning Programme	NQF Level (if any)	Programme start date	Estimated completion date

This information will assist the FP&M SETA in obtaining information regarding skills development training taking place in the FP&M sector.

Please contact Sylvia Tsunke on 011 403-1700 for enquiries.

We appreciate your cooperation in this regard.

Kind Regards,



Mr. William Ntsoane
Executive Manager: Quality Assurance

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