

INVITATION TO FP&M SETA MANDATORY AND DISCRETIONARY GRANT WORKSHOPS – JANUARY 2017

The Fibre Processing & Manufacturing (FP&M) SETA cordially invites its stakeholders to attend a **Mandatory and Discretionary Grant Information Workshop** to be hosted by the FP&M SETA.

To: FP&M SETA Stakeholders

Workshops will be held on the following dates:

City / Town	Date	Venue
East London	24 January 2017	To be advised on confirmation of attendance
George	24 January 2017	To be advised on confirmation of attendance
Polokwane	25 January 2017	To be advised on confirmation of attendance
Port Elizabeth	25 January 2017	To be advised on confirmation of attendance
Pretoria	26 January 2017	To be advised on confirmation of attendance
Bloemfontein	26 January 2017	To be advised on confirmation of attendance
Nelspruit	31 January 2017	To be advised on confirmation of attendance
Durban	31 January 2017	To be advised on confirmation of attendance
Cape Town	01 February 2017	To be advised on confirmation of attendance
Ladysmith	01 February 2017	To be advised on confirmation of attendance
Johannesburg	02 February 2017	To be advised on confirmation of attendance

The workshops will start at **10:00** and will conclude at **15:30**.

The main topics to be covered in the workshops are:

- Discretionary Grants –grant submission guidelines and criteria, discretionary grant online submission process
- Quality Assurance – update on recent developments
- Workplace Skills Planning - submission guidelines and criteria, WSP/ATR and Pivotal Plan/Report online submission process

Bookings are essential. **Please submit your response form via e-mail to: rsvp@fpmseta.org.za or via fax: 0862020823 by Friday, 20 January 2017.**

For more information contact Lindy Mkhize on 011-403 1700.

Regards

Felleng Yende
CHIEF EXECUTIVE OFFICER

REMINDER: CLOSING DATE FOR MANDATORY & DISCRETIONARY GRANT SUBMISSIONS FOR 2017 /18 IS 30 APRIL 2017 AT MIDNIGHT

Name of Company / Organisation:			
SDL Number: (where applicable)		Tel Number:	
		Fax Number:	
Sub-Sector (Clothing, Footwear, Forestry, Furniture, General Goods, Leather, Packaging, Print Media, Printing, Publishing, Pulp & Paper, Textiles, Wood Products)			
Nature of Organisation (Employer, Training Provider, CBO, NGO, Union, Employer Org, other)			

Names of Representatives that will be attending the workshop (maximum of 2 delegates per region) – see Note 1.

Name & Surname	E-mail Address	Cell / Tel Number	Area of Attendance See Note 2	Dietary Requirements See Note 3

Note 1: Workshop attendance is free. Delegates will be responsible for their own travel/accommodation costs.

Note 2: Indicate where each delegate will be attending: East London, George, Port Elizabeth, Polokwane, Pretoria, Bloemfontein, Nelspruit, Durban, Cape Town, Ladysmith, Johannesburg

Note 3: Indicate None / Vegetarian / Halaal / Kosher. Please note that in cases where venues quote a surcharge for the provision of Halaal / Kosher meals, vegetarian options will be provided instead.

Please submit your response form via e-mail to rsvp@fpmseta.org.za or via fax to **086 202 0823** by Wednesday, **20 January 2017**.